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Tips for ensuring a successful FSA plan in 2018

A new year, now what?

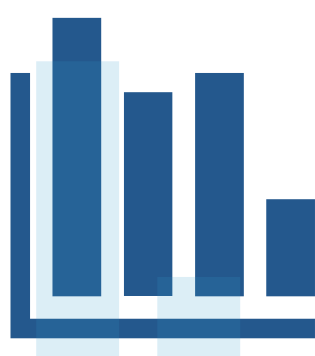
You did your due diligence and selected Flores as your FSA administrator for 2018. Consider these tips that will make your 2018 FSA plan a success:

01. Pay attention to funding requests



Timely funding of your plan is critical to employee satisfaction, particularly for Dependent Care and QTE (transit) participants who must fund their accounts before obtaining reimbursements. Timely response to funding requests helps us reimburse employees faster, meaning greater employee satisfaction with both Flores and their employer.

02. Review Flores weekly reports



Flores provides transparent weekly balance reporting via email as well as on demand reporting options on your administrator website, www.flores247.com. Take advantage of these reports to periodically audit your plan to ensure deductions were reported correctly and that Flores was notified of any terminations or new hires.

03. Use flores247.com



We offer various detailed reports on flores247.com to provide transparency and account integrity. You can enroll or terminate employees and access a robust resource library to get more info on Flores plans.

★ If you haven't already received a tour of the site, ask your dedicated account manager for a tutorial on the features we have available.

04. Educate employees frequently



FSA is an inexpensive benefit that has big returns for both employees, in the form of tax savings, and employers, in the form of FICA savings. Employees who use their FSA are more satisfied and likely to enroll in the plan again. Take advantage of periodic resources Flores provides via email as well as the resource library at www.flores247.com to educate employees and encourage them to use their plans.

05. Integrate other benefits



The FSA is just one part of a comprehensive benefit package. Flores can help streamline HR function through integrating other services into the Flores platform you trust. Contact your dedicated account manager to learn about how Flores COBRA, HSA and HRA services can make administration easier for both you and your employees through one easy, single source solution.

Thank you for choosing Flores.

We look forward to working with you in 2018!